



# Accounting All-in-One For Dummies

By Kenneth Boyd, Lita Epstein, Mark P. Holtzman, Frimette Kass-Shraibman, Maire Loughran, Vijay S. Sampath, John A. Tracy, Tage C. Tracy, Jill Gilbert Welytok

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## A one-stop accounting reference

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- Ways to report on your financial statements
- How to make savvy business decisions
- Auditing and detecting financial fraud

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## **Editorial Review**

From the Back Cover

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- Setting Up Your Accounting System
- Recording Accounting Transactions
- Adjusting and Closing Entries
- Preparing Income Statements and Balance Sheets
- Reporting on Your Financial Statements
- Planning and Budgeting for Your Business
- Making Savvy Business Decisions
- Handling Cash and Making Purchase Decisions
- Auditing and Detecting Financial Fraud

### **Everything you ever wanted to know about accounting in one easy-to-read book**

If you think accounting is just about bean counting, think again! This useful compendium is your comprehensive guide to business accounting, from the basics of debits and credits to more complex issues like amortization and regulation. Use this handy guide to dig into the subject from cover to cover or as a reference to brush up on selected topics.

- Set up and get going — discover what accounting is, then dive right in by creating a chart of accounts
- Wrap it up — determine how best to record accounting transactions and wrap up your organization's financials in easy-to-read reports
- The balancing act — find out how to prepare balance sheets and income statements, the lifeblood of any business
- The basis for business decisions — find out how good financial decisions make good businesses
- Auditing and fraud — explore the various types of accounting fraud and how to protect your company
- Sort through the standards — understand managerial, not-for-profit, governmental, and international accounting
- Define and tackle depreciation — decide upon straight-line, declining balance, sum-of-the-year's-digits, units-of-production and taxes associated with each

### **Open the book and find:**

- The basics on debits and credits, journal entries, and more
- How to develop end-of-period procedures
- Details on employee payroll and benefits
- The lowdown on depreciation and amortization
- An overview of government financial regulations
- A guide to analyzing financial statements
- How to plan for long-term debt obligations
- Tips to detect and prevent accounting fraud

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